

Course Management System & Website Development Contract

Prepared for: Amo Educational Center

Prepared by: OOMCLICK Software Development Company

Date: 2025-06-28

Total Cost: \$900

Development Timeline: 1.5 Months

I. Introduction

Efficient management of educational institutions is essential for their success and sustainability. This contract outlines the development of a **robust and user-friendly Course Management System with a professional website** to streamline operations, improve communication, and ensure accurate tracking of key activities like attendance, fees, employee management, and online presence.

II. Objectives

1. Automate daily administrative tasks and reduce manual workload.
 2. Provide real-time tracking of students, employees, and resources.
 3. Enhance financial transparency with accurate income and expense reports.
 4. Offer a centralized platform for managing all course-related data.
 5. Develop an informative and modern website to represent the institution online.
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III. Proposed Features

A. Course Management System

1. **Student Management**
 - Registration with unique code
 - Fee tracking (including discounts)
 - Daily attendance tracking
 - Class allocation during registration
 - Auto-generated student ID cards
 - From stock stationary purchase system
 - Certification generation after graduation

- Make profile of every student
 - Student portal access to see there all related data
 - 2. **Visitor Management**
 - Visitor registration capturing inquiry details
 - 3. **Library & Resource Management**
 - Book cataloging and inventory
 - Stock tracking for available and sold-out books
 - 4. **Reporting & Certificates**
 - Auto-generation of attendance certificates
 - Weekly, monthly, and yearly enrollment analytics
 - 5. **Employee Management**
 - Employee registration forms
 - Salary management based on attendance and position
 - Advance management system
 - Overtime management system
 - 6. **Financial Management**
 - Office expense tracking (rent, utilities, miscellaneous)
 - Monthly income and expense reports
 - Fixed asset management system
 - 7. **Communication**
 - Email notifications to students' parents/guardians
 - 8. **Administrative Tools**
 - Salary payment tracking
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B. Website Development

A dynamic, responsive website integrated with the Course Management System, having the following pages:

1. **Home / Landing Page** – shows website purpose and key highlights
 2. **About Us** – information about the organization
 3. **Vision** – the vision of the institution or courses
 4. **Mission** – the mission statement of the institution or courses
 5. **Upcoming Events** – displays all events organized by the institution
 6. **Services Page** – lists all services and courses offered
 7. **Courses Page** – shows all available courses with their prices
 8. **Gallery Page** – images of teachers, courses, and students
 9. **Video Gallery Page** – videos showcasing courses or activities
 10. **Integration of Social Media Links** – Facebook, Instagram, LinkedIn etc.
 11. **WhatsApp Integration** – direct contact feature
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IV. Development Timeline

Phase	Tasks	Duration
Planning & Analysis	Requirement gathering, system design	1 week
Design & Prototyping	UI/UX wireframes and website prototypes	1 week
Development	Module implementation, coding, website integration	2 weeks
Testing & QA	System and website testing, bug fixes	1 week
Deployment	Launch, domain linking, client training	3 days

V. Technologies Used

- **Frontend:** HTML5, CSS3, JavaScript
 - **Backend:** PHP (Laravel)
 - **Database:** MySQL
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VI. Investment

Service	Cost (USD)
System Design & Prototyping	\$200
Development	\$500
Testing & Deployment	\$200
Total	\$900

VII. Terms & Conditions

1. **Server & Hosting Costs:**
If the application is to be used online, **server and hosting costs are the responsibility of the institution (Amo Educational Center).**
2. **Scope Changes:**
Any feature or module requested **after finalizing the contract** will be negotiated separately based on additional cost and timeline.
3. **Maintenance Warranty:**
OOMCLICK Software Development Company provides **six months free maintenance and support** after deployment.
4. **Refund Policy:**
After signing this contract, **no refund** will be applicable under any circumstance.
5. **Natural Disasters or Force Majeure:**
In case of delays caused by **natural disasters or unavoidable external factors**, the client agrees to cooperate with the company in rescheduling the timeline.

VIII. Benefits of the System

1. **Efficiency:** Automation reduces manual errors and increases productivity.
 2. **Transparency:** Real-time tracking of finances and attendance.
 3. **User-Friendly:** Intuitive interface for all users.
 4. **Scalable:** Flexible design for future growth.
 5. **Secure:** Data protection with robust security protocols.
 6. **Professional Online Presence:** Modern website to attract new students and improve institutional image.
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IX. Acceptance

By signing below, both parties agree to the scope, cost, timeline, and terms mentioned in this contract.

Prepared By:

**OOMCLICK SOFTWARE DEVELOPMENT
COMPANY**

Signature: _____

Name: _____

Date: _____

Accepted By:

Amo Educational Center

Signature: _____

Name: _____

Date: _____

X. Contact Information

For any queries, please contact:

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